



# City of Whitehorse



2009 DEC 17 2:19:00

APPL. NO. \_\_\_\_\_

December 14, 2009

File: 3240-02 Mountainview Dr.

Government of Yukon  
Yukon Water Board A-419  
Box 2703, Whitehorse, YT Y1A 2C6

Attention: Kelly Boutilier  
Licensing Officer

**Re: McIntyre Creek Salmon Incubation Facility – Mountainview Drive, Whitehorse.**

Dear Ms. Boutilier,

The City of Whitehorse has authorized the McIntyre Creek Salmon Incubation Facility to operate in its current location within a portion of the Mountainview Drive road right-of-way limits. The current authorization is provided informally through an annual administrative review of the current operation.

The City of Whitehorse is working on preparing a lease agreement with the operators of the facility, Northern Research Institute, at their request. The proposed lease would be for a 10-year term. Please note that the Northern Research Institute submitted a request to formalize their tenure through lease agreement in April of 2009. At this point, the City of Whitehorse is solely responsible for the delay in the preparation of the lease agreement for City Council review and authorization due to an administrative back-log in our Land Development section.

The City's Planning & Development Services Department will be overseeing the preparation of the draft lease agreement. The expected timeline for submission to City Council for approval under the bylaw process is late March or early April of 2010.

I will keep you informed of our progress. Please contact me if you require any additional information.

Sincerely,

Patrick Ross  
Land Development Supervisor

c. Manager, Planning & Development Services  
Director, Operations Division

REPLACES ORIGINAL EMAIL  
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2009/12/14